Plagiarism Checking, Grades Visibility and Late Submissions in Canvas

Turnitin Plagiarism Framework, Grade Posting Policies and Late Submission Policies.

Background

Informed by Engagement and Consultation

Not about changing your role or giving you extra work

Targeted support to help you understand Canvas

All FSE staff can access ongoing support from eLearning

Students will also be able to access guidance and support

Agenda

1. Turnitin Plagiarism Framework
2. Canvas Gradebook
3. Grade Posting Policies
4. Late Policies

Hands-on session: practice in your Canvas Sandbox.

Opportunity to ask questions during activities.

Intended Learning Outcomes

1. Set up and customise the Turnitin Plagiarism Framework for Canvas assignments.
2. Access and download Similarity Reports.
3. Apply Grade Posting Policies at both the Gradebook and assignment levels.
4. Manually post and hide assignment grades.
5. Understand Canvas Late Policies and their effects on students' grades.

Blackboard vs Canvas: Turnitin

Comparing how the Turnitin Plagiarism Framework will work in Canvas to how we used Turnitin in Blackboard.

Comparing Assignment Setups

Blackboard

- Turnitin Assignment (similarity report)
- Blackboard Assignment (group submissions)
- External Tools (Buddycheck, Gradescope etc.)

All created as separate instances

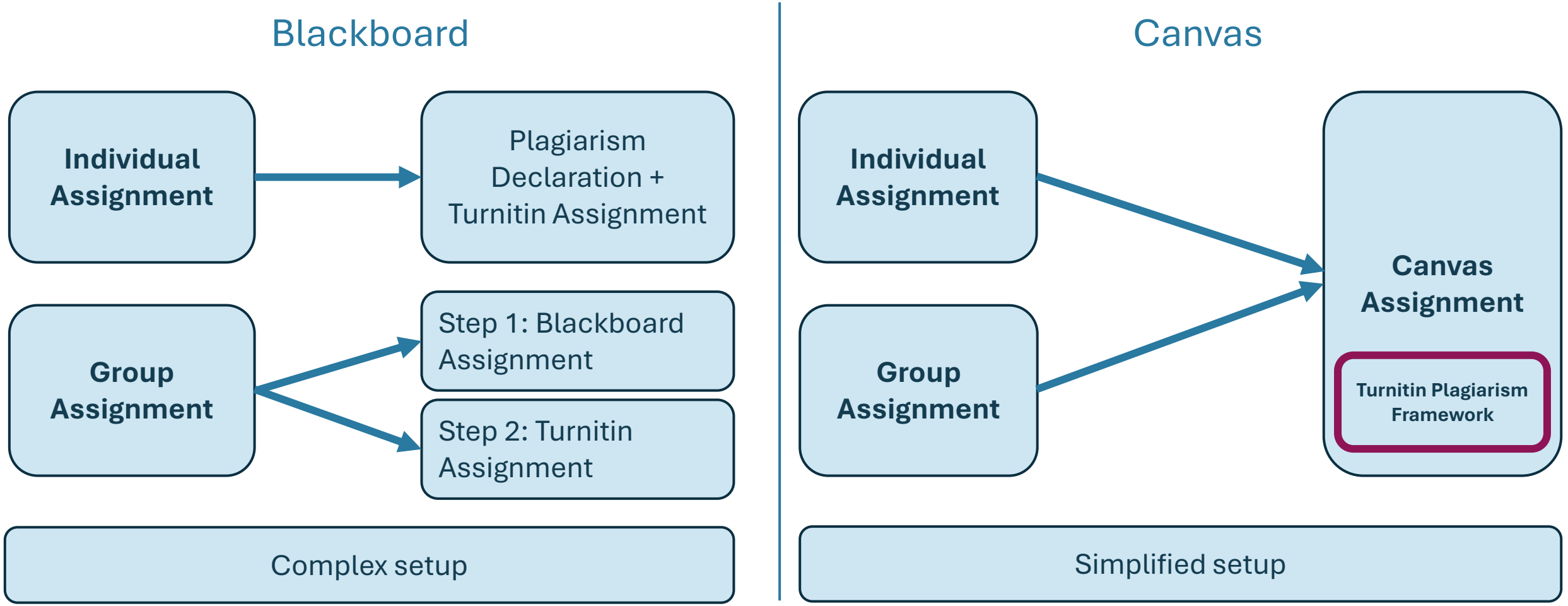
Canvas

Canvas Assignment

- Individual or group submission
- With or without a similarity report
- External tools (Buddycheck, Gradescope etc.)

Everything created as a Canvas Assignment

Comparing Assignment Setups



Turnitin Plagiarism Framework in Canvas

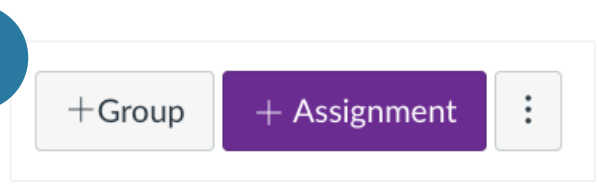
- No separate Turnitin assignment link
- No Turnitin Assignment Inbox
- Group Assignments supported
- No Post Date
- No Turnitin Rubrics
- Multiple file submission allowed

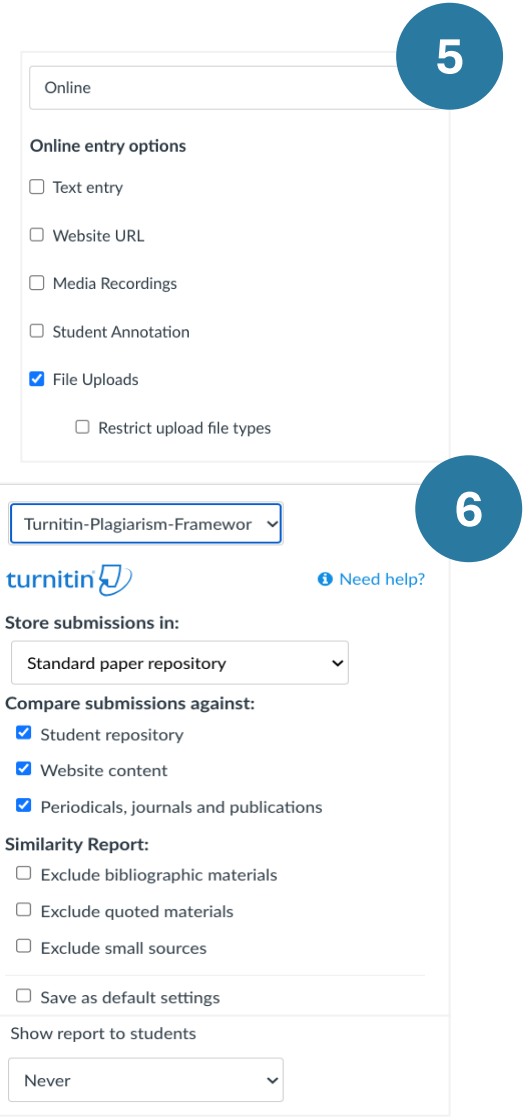
Turnitin Plagiarism Framework

ILO: Set up and customise the Turnitin Plagiarism Framework for Canvas assignments.

Activity 1: Set up the Plagiarism Framework

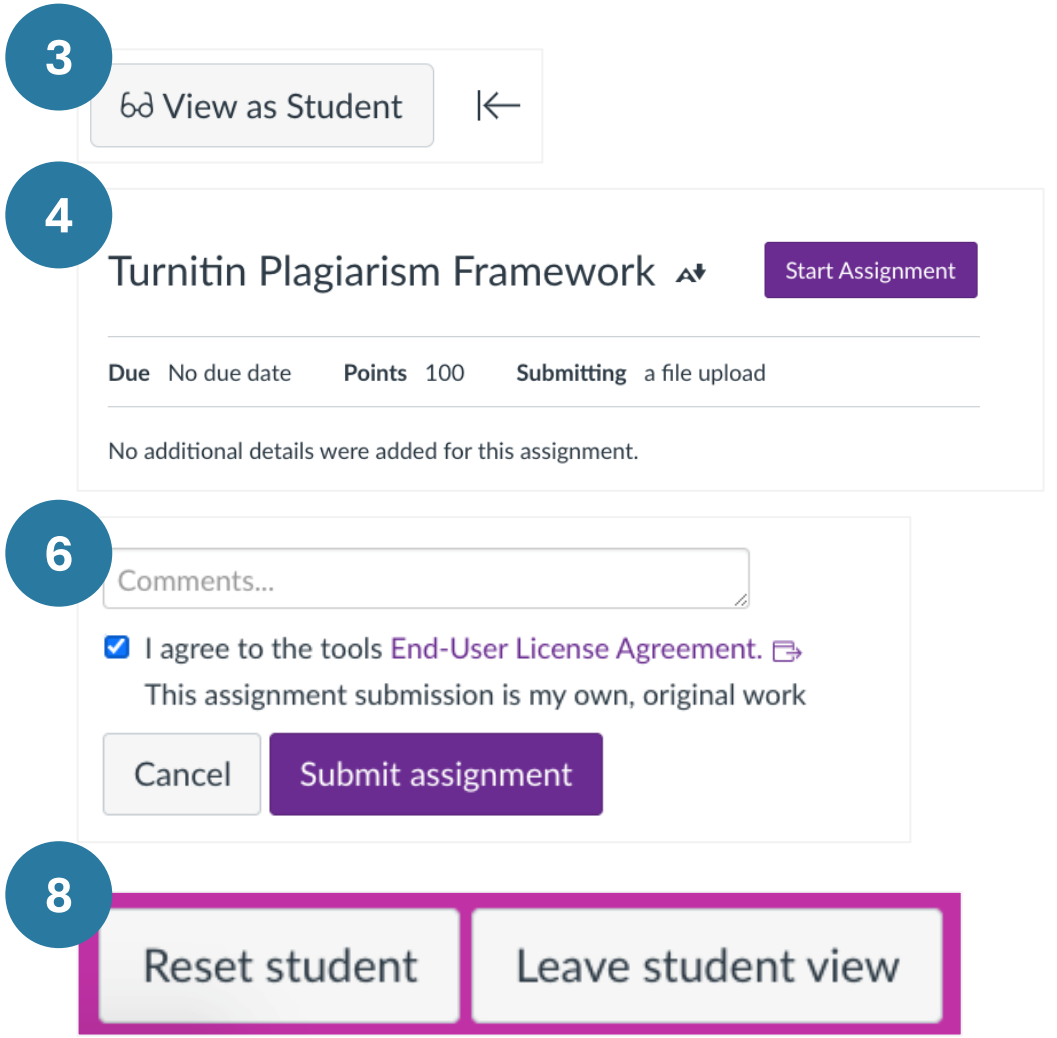
1. Access your **Canvas Sandbox**.
2. In the course menu, select **Assignments**.
3. Click the **Add Assignment** button.
4. Name the assignment Turnitin Plagiarism Framework or similar.
5. Under Submission Type, select **Online** and enable **File Uploads**.
6. Under Plagiarism Review, select **Turnitin-Plagiarism-Framework-Prod**.
7. Configure the **Turnitin settings** how you wish.
8. Configure the **Show report to students** option as per School policy.
9. Click **Save & Publish**.





Activity 2: Make a Dummy Submission

1. Go to tinyurl.com/dummysubmission and download the PDF.
2. Go back to your Sandbox, select the Assignment just created.
3. Select **View as Student** in the top-right.
4. Select **Start Assignment**.
5. Upload the PDF file you downloaded.
6. Agree to the **End-User License Agreement**.
7. Select **Submit Assignment**.
8. Select **Leave student view** in the bottom-right. DO NOT click Reset student!



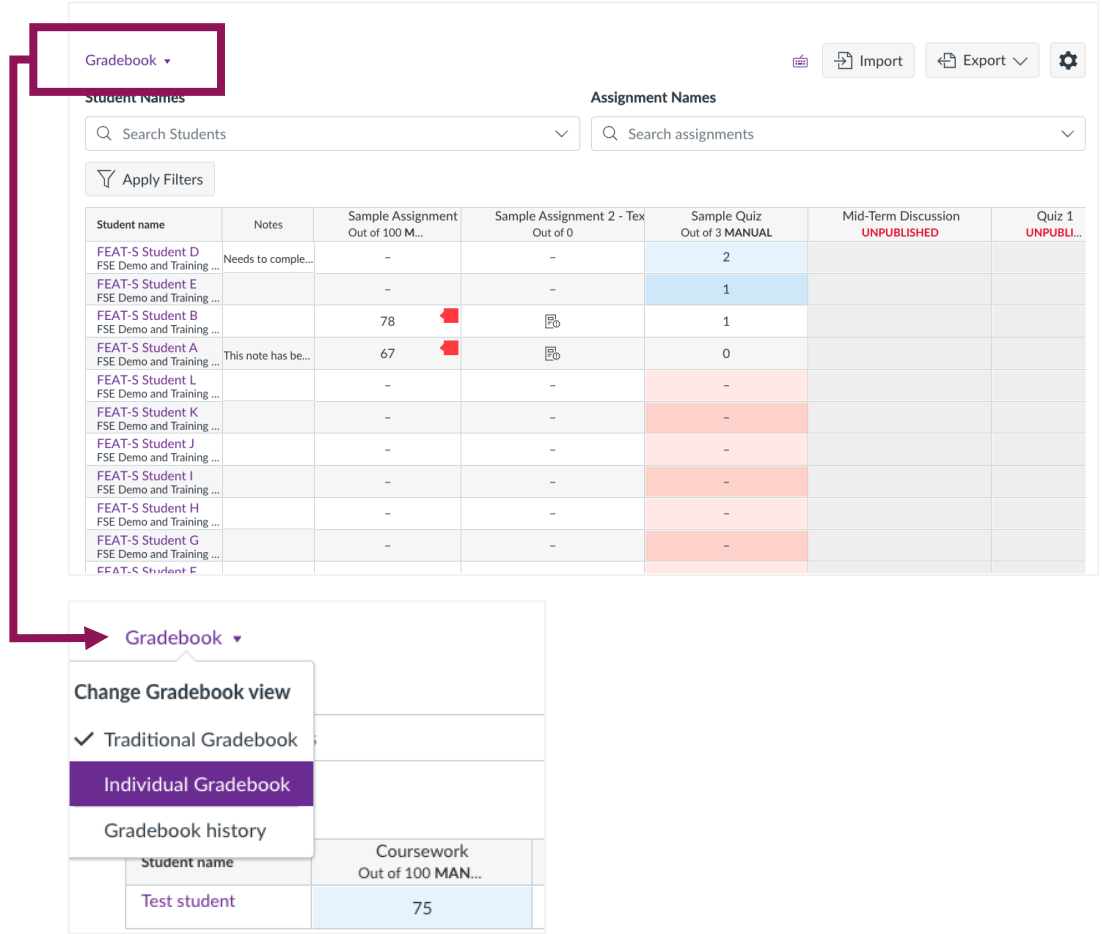
The Canvas Gradebook

An Introduction to the Gradebook.

What's the Gradebook?

Gradebook is Canvas' version of the Grade Centre in Blackboard.

- View all student submissions for a course unit.
- Graded Assignments will appear as a Gradebook column.
- Assignments set up as Not Graded will not appear as a Gradebook column.
- Default view displays all students.
- **Individual Gradebook** displays information for one student at a time, with restricted functionalities.



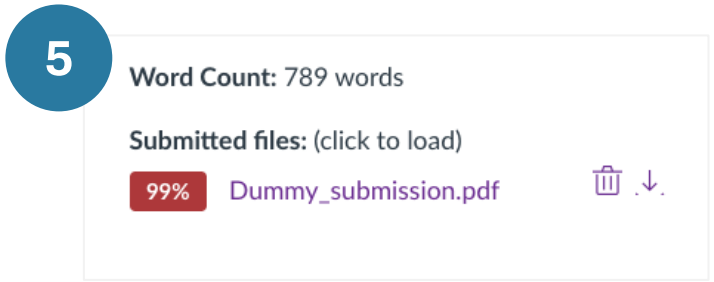
Similarity Reports

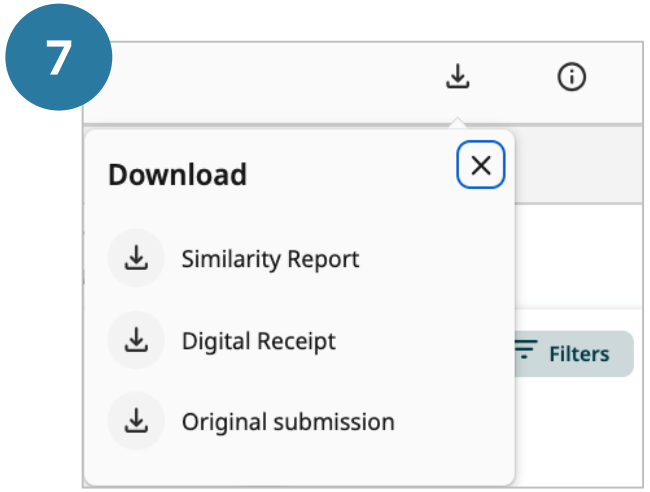
ILO: Access and download Similarity Reports.

Activity 3: Access A Similarity Report

1. In the course menu, select **Grades**.
2. In **Gradebook**, locate the assignment you created.
3. Notice a red icon displayed in the Gradebook.
   Can you guess what that is?
4. Click on the three-dot icon in the assignment column header and select **SpeedGrader** (the Canvas marking tool).

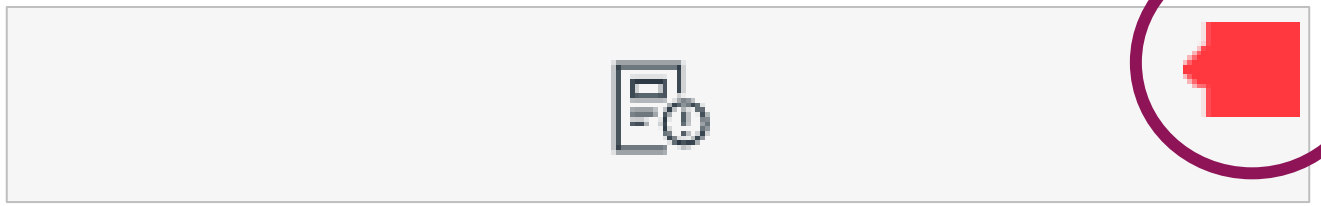
   The similarity score will be displayed in the column on the right.
5. Locate the **percentage score** and click on it to access the Similarity report.
6. Take a moment to explore the Similarity report.
7. Try to download a copy.





Who Guessed it Right?

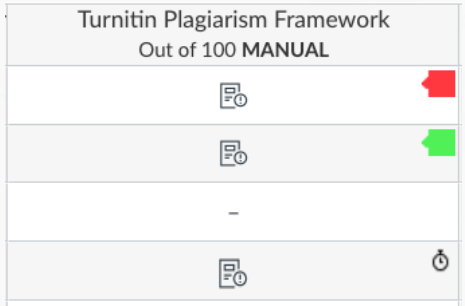
What's this?



Activity 3: Access A Similarity Report

Similarity score percentage ranges

- **Blue**: No matching text.
- **Green**: One word to 24% matching text.
- **Yellow**: 25-49% matching text.
- **Orange**: 50-74% matching text.
- **Red**: 75-100% matching text.



- **Clock icon**: the Similarity Report is still being generated

Grade Posting Policies

ILO: Apply Grade Posting Policies at both the Gradebook and assignment levels.

What are Grade Posting Policies?

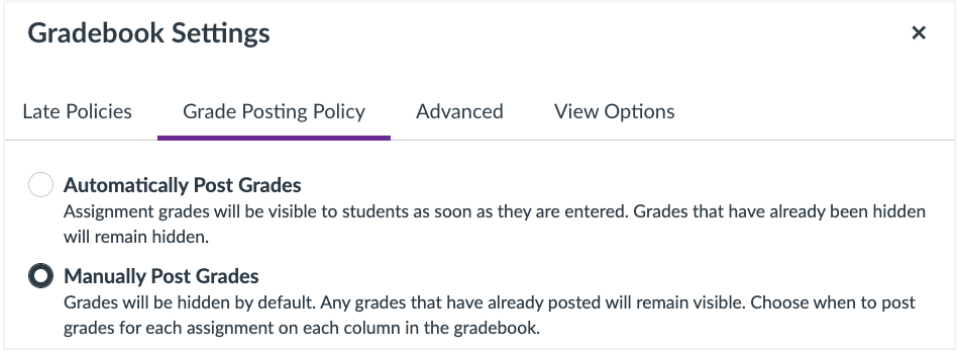
Grade Posting Policies in Canvas ensure grades are released consistently across courses. You can use them to:

- Predetermine when grades are posted to students.
- Control visibility and notifications for grades.
- Ensure students are notified only when grades are ready.

Grade Posting Policies

There are two types of grade posting policies that you can select:

- **Automatically Post Grades** - Makes the grades available to individual students immediately.
- **Manually Post Grades** - Hide the grades until the instructor is ready to manually release them.



Default setting for all courses (but not sandboxes)

Switching between posting policy doesn't apply retroactively.
Previously posted grades remain visible unless manually hidden.

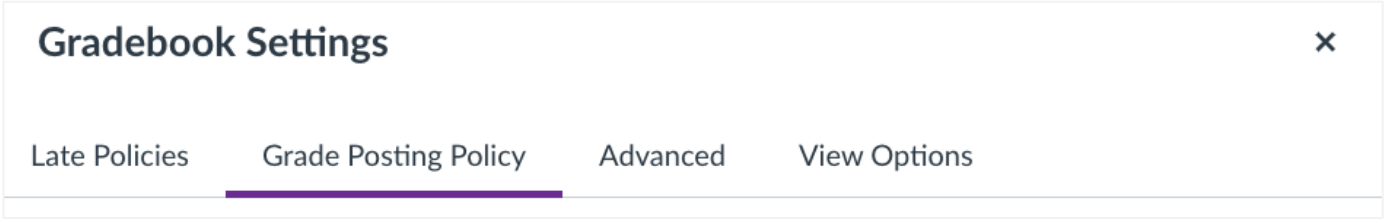
Assigning Grade Posting Policies

You can assign Grade Posting Policies at two different levels:

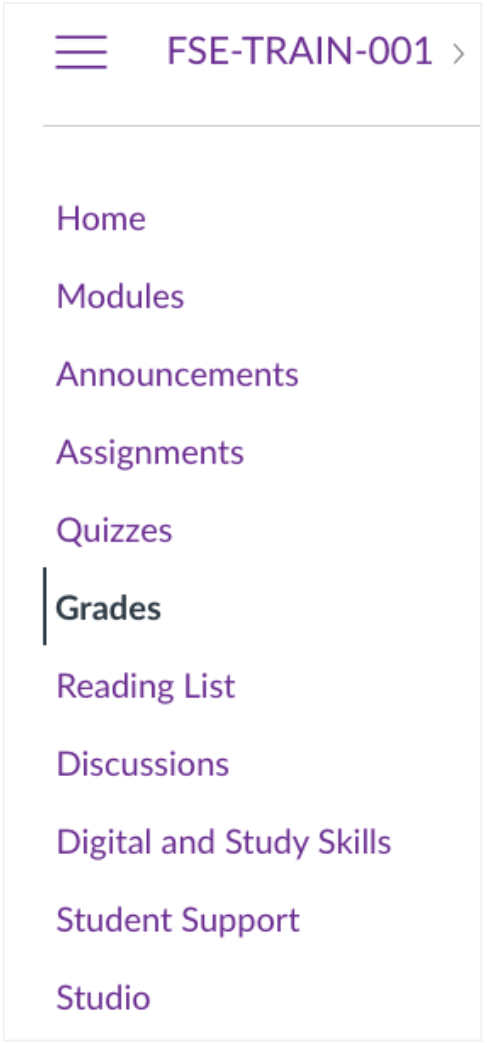
- **Gradebook Level** - applies the posting policy to all ungraded assignments and all future assignments in the course.
- **Individual Assignment Level** - applies to that specific assignment and overrides the Gradebook Level setting.

Activity 4: Set up a Grade Posting Policy at Gradebook level

1. Access your **Canvas Sandbox**.
2. Select **Grades** in the course menu.
3. Click the cog icon in the top-right corner to access the **Gradebook settings**.
4. Select the **Grade Posting Policy** tab.



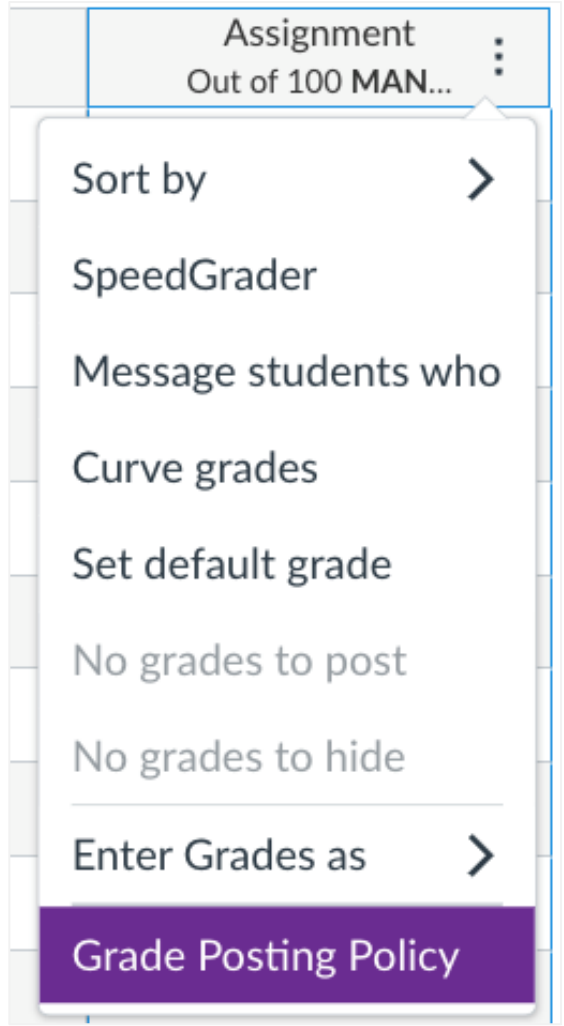
5. Select **Manually Post Grades**.
6. Click **Apply Settings** to save the changes.



Activity 5: Set up a Grade Posting Policy at assignment level

1. Access the **Gradebook**.
2. Locate the column for the assignment you created.
3. In the assignment column header, click on the three-dot icon and select **Grade Posting Policy**.
4. Manual should be selected as the Assignment Level Policy defaults to the Gradebook Level Policy.

   Switching to an Automatic Grade Posting Policy is **not recommended**.
5. Select the **X** icon to return to the Gradebook.



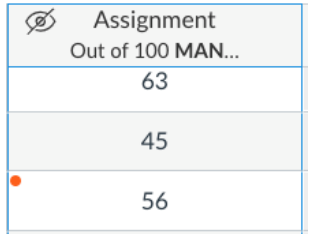
Posting and Hiding Grades

ILO: Manage assignment grades manually by posting or hiding them.

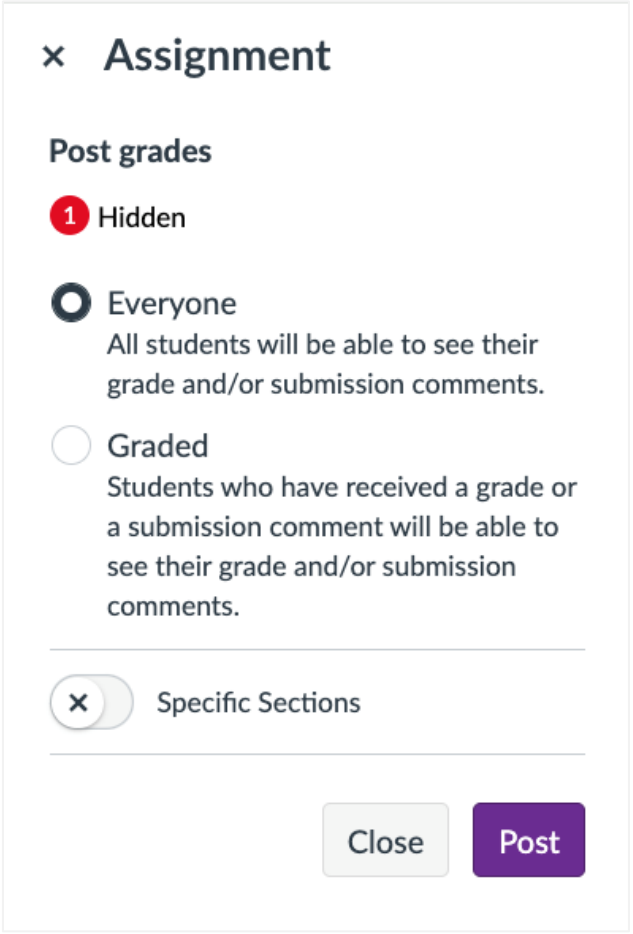
Activity 6: Posting grades

1. Access the **Gradebook**.
2. Locate the dummy submission, click on it and enter a grade.
3. In the assignment column header, click the three-dot icon and select **Post Grades**.
4. Select **Everyone**. This releases grades to all students.
5. Notice the number of currently hidden grades in the configuration settings.

   An orange dot will also display in the assignment column next to those whose grades are hidden.

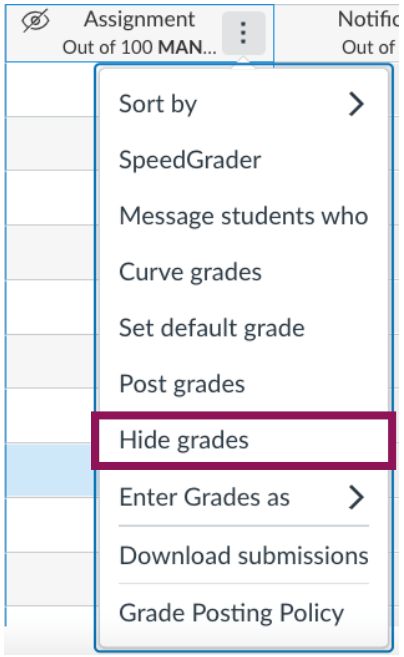


5. Click **Post** to release the grades to students.
6. Can you enter student view to see what a student will see after the mark is released?

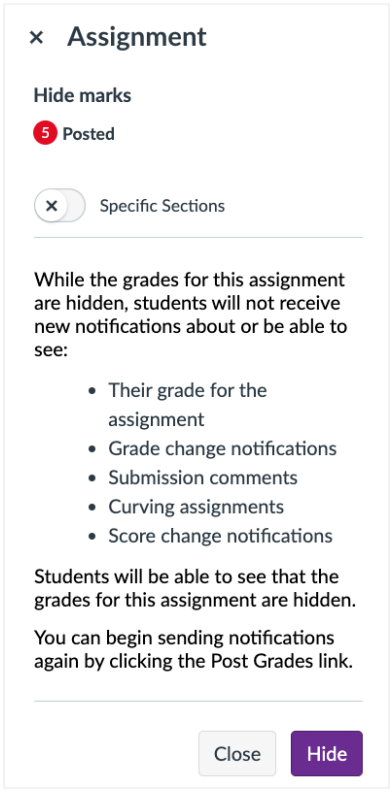


Hiding Grades

1. Click the three-dot icon in the assignment column header and select **Hide Grades.**



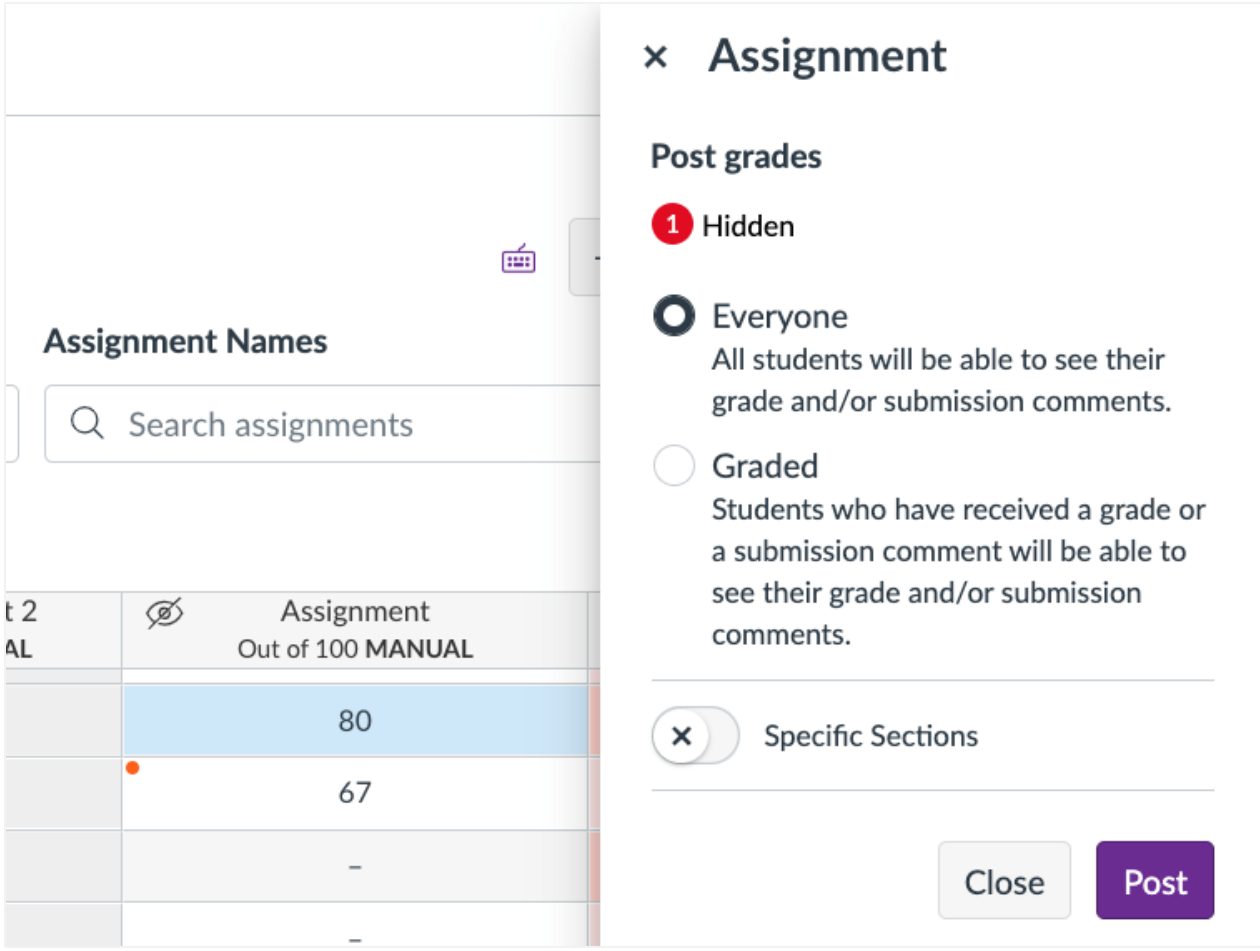
2. Click **Hide** to hiding the grades from all students.



3. Enter student view to see what a student will see after the mark is hidden.

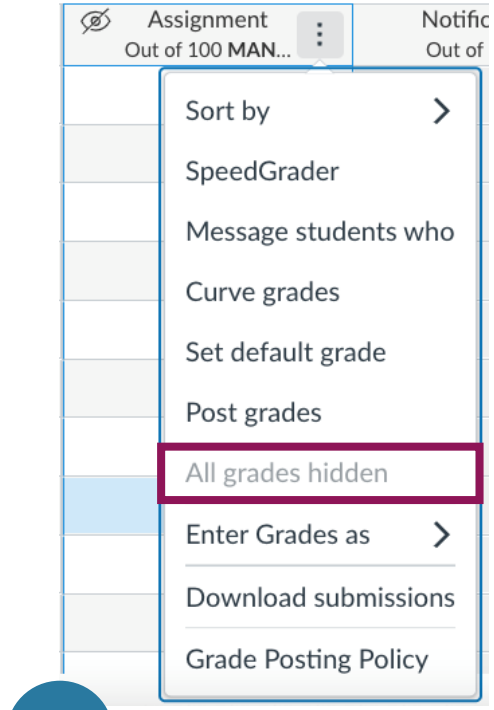
Gradebook icons and labels

- Assignments under a manual grade posting policy are indicated by the word **MANUAL** in the assignment header.
- An eye visibility icon appears when **at least one grade** for the assignment is hidden.
- Attempting to post will display an **orange dot** next to those whose grades are hidden.

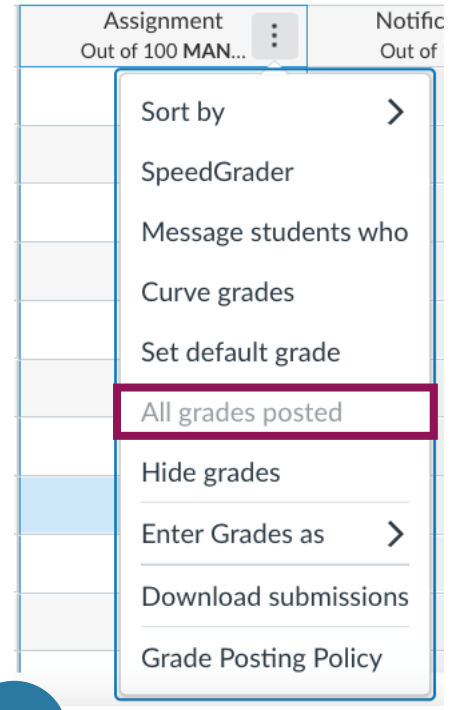


How to tell if grades are visible or hidden?

- Do not rely on the eye visibility icon alone!
- Click the three-dot icon in the assignment column header:
    1. If grades are hidden **All grades hidden** displays.
    2. If grades are visible **All grades posted** displays.
- Manually post or hide grades if needed.



1 All grades are hidden



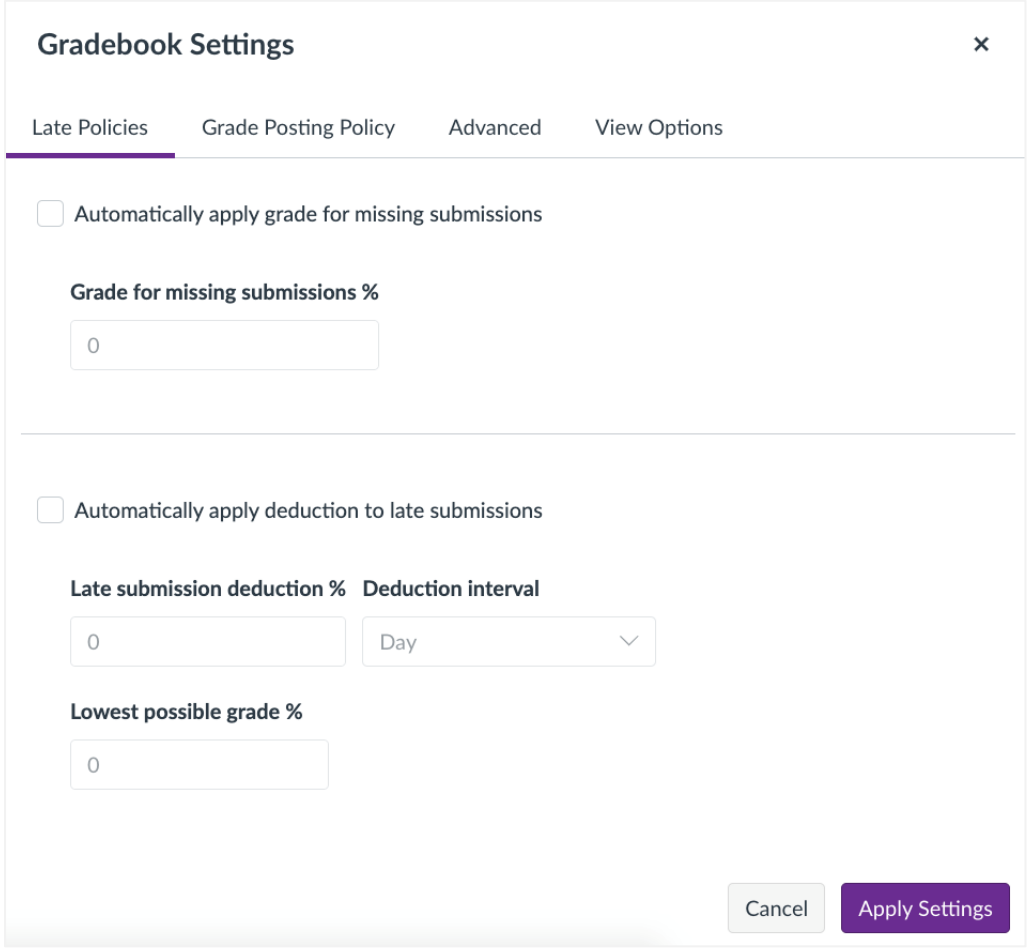
2 All grades are visible

Late Policies

ILO: Understand Canvas Late Policies and their effects on students' grades.

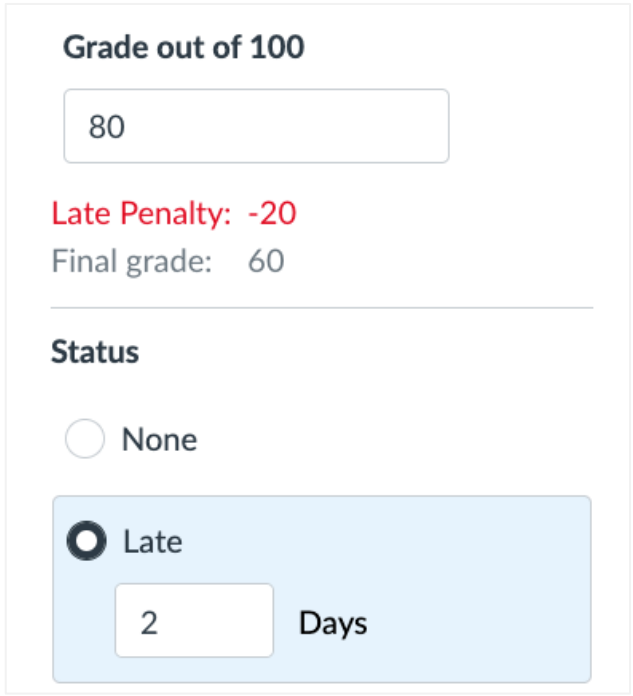
Late Policies

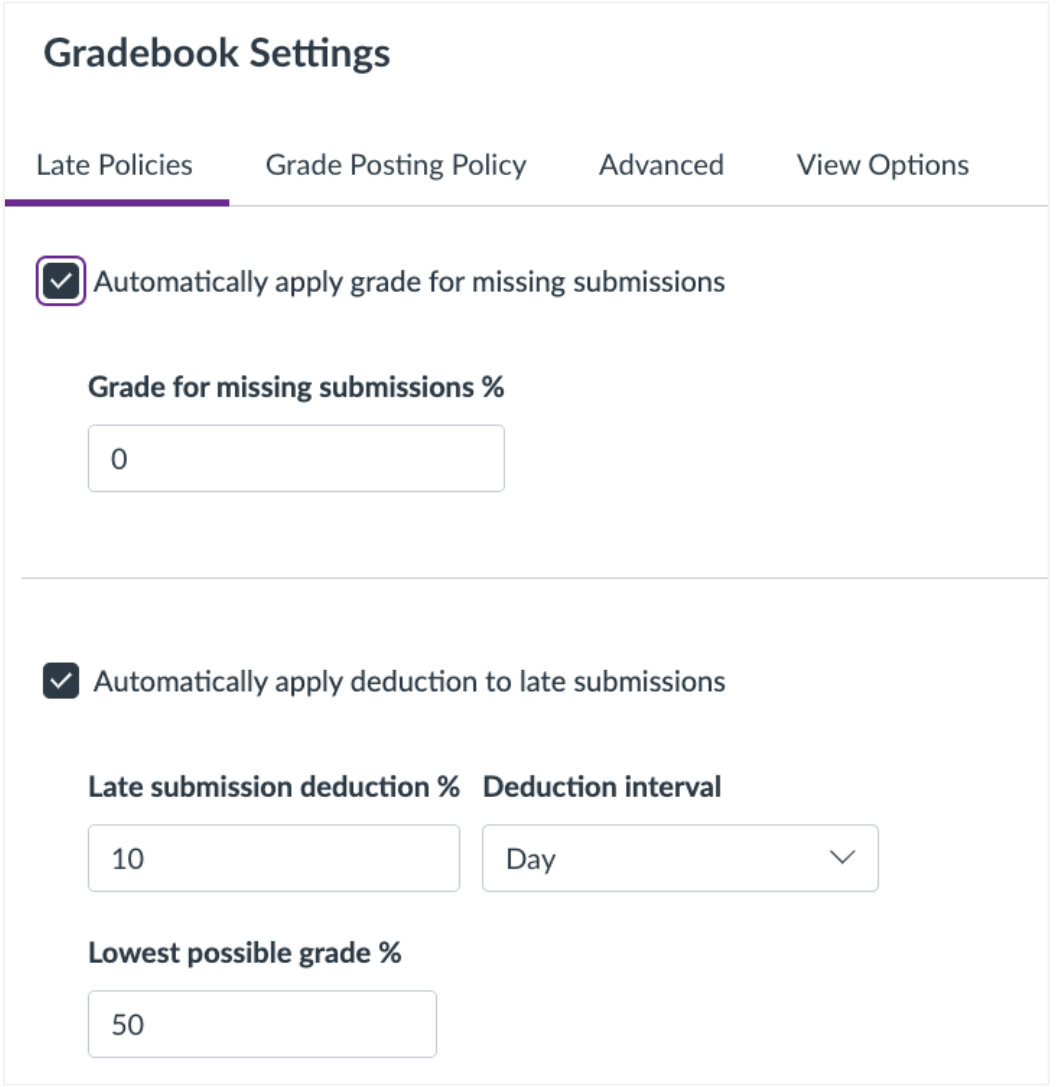
- Automatically grade **missing submission**.
- Automatically apply penalties on **late submissions**.



Late Policies: Example

- Automatically grade **missing submission**.
- Automatically apply penalties on **late submissions**.





Late Policies: Implications

Late Policy settings apply **retroactively** to all assignments and quizzes in a course, including previously graded submissions.

Set up Late Policies at the start of a course, prior to creating assignments, to avoid complications.

Disabling a Late Policy will **not automatically remove penalties** from previously graded assignments.

To remove penalties, change the Late Policy settings to 0.

Further Support

ILO: Access further Canvas support.

Canvas Support

- Online Guidance: Getting Started with Canvas
  Information and guides to help you get started with Canvas.

- Drop-In Clinics: Canvas Clinic Schedule
  Drop in anytime between 10am and 3pm to get Canvas help – bring your laptop.

- 1-to-1 Virtual Consultations: Book a Consultation
  Attend a 30-minute Canvas help session with FSE eLearning via MS Teams.

- Raise a ticket via Connect
  Use the Blackboard, Turnitin & eLearning form in Connect to raise a request or flag an issue.

Summary

ILO: Reinforce key takeaways and information from today’s session.

Intended Learning Outcomes

1. Set up the Turnitin Plagiarism Framework for Canvas assignments.
   How to use the Turnitin Plagiarism Framework
2. Access and download Similarity Reports.
   How to access the Similarity Report in Canvas
3. Apply Grade Posting Policies at both the Gradebook and assignment levels.
   How to use Posting Policies in a course
4. Manually post and hide assignment grades.
   How to post grades for a specific assignment in the Canvas Gradebook
   How to hide grades for a specific assignment in the Canvas Gradebook
5. Understand Canvas Late Policies and their effects on students' grades.
   How to apply a Late Submission Policy in the Canvas Gradebook

Key Takeaways

- **Simplified Setup with Turnitin Plagiarism Framework**
  The tool allows students to submit assignments and markers to evaluate them, all within Canvas. It also supports generating similarity reports for group assignments, eliminating the need to set up two separate inboxes, as was necessary in Blackboard.
- **Manual Posting Policy**
  - This is the default setting.
  - Switching to an automatic posting policy is not recommended.
  - It can be managed at both the Gradebook and assignment levels.
  - With a manual posting policy, grades must be posted manually.
- **Grade Visibility**
  The eye visibility icon indicates that at least one grade is hidden, though not all grades.
- **Late Policies – Use with caution!**

Feedback

Please take a few minutes to complete our feedback survey.

Thank you for your support!

Survey link:

tinyurl.com/tlsetrainingfeedback